

Minutes of a meeting of the General Purposes Licensing Casework Sub- Committee on Monday 8 September 2025

www.oxford.gov.uk



Committee members present:

Councillor Rehman (Chair)

Councillor Rawle

Councillor Taylor

Officers present for all or part of the meeting:

Hannah Carmody-Brown, Committee and Member Services Officer

KC Prawesh, Licensing Compliance Officer

Emma Thompson, Senior Licensing Compliance Officer

Tazafar Asghar, Legal Advisor

Tanaka Merralls, Legal Advisor

Apologies:

None. The Chair noted that Councillor Taylor would be arriving late.

152. Declarations of Interest

The Chair noted that he is a close relative of the applicant attending for agenda item 7. The Sub-Committee were informed that he had discussed this with the Legal Advisor and would be recusing himself for the duration of the item.

153. Procedure to be followed at the meeting

The Sub-Committee noted the relevant procedure for the meeting.

The Chair agreed that item 8 would be considered before item 7.

154. Minutes

The Sub-Committee resolved to **approve** the minutes of the meetings of 28 July 2025 and 18 August 2025 as true and accurate records.

155. Exempt Matters and Confidential Session

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

156. Confidential Minutes

The Sub-Committee resolved to **approve** the confidential minutes of the meetings of 28 July 2025 and 18 August 2025 as true and accurate records.

157. Suitability to continue to drive Private Hire Vehicles

The General Purposes Licensing Sub-Committee resolved to:

- **Grant** the licence for a reduced period of time.

158. Suitability to continue to drive Hackney Carriage & Private Hire Vehicles

The General Purposes Licensing Sub-Committee resolved to:

- **Lift the Suspension and Revoke** the licence.

159. Application to drive Private Hire Vehicles

The General Purposes Licensing Sub-Committee resolved to:

- **Adjourn the meeting** to provide a further opportunity for the applicant to attend.

160. Dates of future meetings

The Sub-Committee noted the dates of future meetings.

The meeting started at 6.10 pm and ended at 8.23 pm

Chair
2025

Date: Monday 29 September

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.